

Sample Budgets

Sample Budget for Large High School

Name of School

Proposed ASB Budget

Fiscal Year 20xx–20xx

| Account | Account Description | Budget | |
|----------------|--|------------|---------------------|
| | Net Beginning Fund Balance | | \$168,488.18 |
| Revenue | Estimated Income | | |
| 4000 | Boys' Basketball Income | \$8,800.00 | |
| 4001 | Football Income | 9,066.00 | |
| 4003 | Girls' Basketball Income | 4,275.00 | |
| 4004 | Championship Playoff Income | | |
| 4020 | Yearbook Income Advertising | 17,500.00 | |
| 4021 | Yearbook Income Sales | 48,000.00 | |
| 4031 | Talent Show Income | 1,380.00 | |
| 4033 | ASB Discount Cards | 9,756.00 | |
| 4034 | Misc. ASB Fundraising | 3,000.00 | |
| 4045 | Copy Machine Income | 100.00 | |
| 4046 | Inactive Clubs | | |
| 4052 | Spring Musical Income | | |
| 4053 | ASB Dance Income | 6,500.00 | |
| 4054 | Homecoming Dance Income | 13,667.00 | |
| 4900 | Student Store Sales | 1,247.00 | |
| 4950 | Snack Bar Sales | 64,000.00 | |
| | Total Sales and Income | | 187,291.00 |
| | Total Income and Beginning Fund Balance | | 355,779.18 |
| | Estimated Expenses | | |
| 5000 | Baseball Expense | 6,500.00 | |
| 5001 | Boys' Basketball Expense | 8,800.00 | |
| 5002 | Girls' Basketball Expense | 6,500.00 | |
| 5003 | Football Expense | 9,800.00 | |
| 5004 | Golf Expense | 500.00 | |
| 5005 | Boys' Tennis Expense | 100.00 | |
| 5006 | Girls' Tennis Expense | 100.00 | |
| 5007 | Track Expense | 1,500.00 | |
| 5008 | Wrestling Expense | 1,500.00 | |

| Account | Account Description | Budget |
|----------------|-------------------------------------|---------------|
| 5009 | Boys' Soccer Expense | 2,000.00 |
| 5010 | Girls' Soccer Expense | 2,000.00 |
| 5011 | Softball Expense | 1,500.00 |
| 5012 | Swimming Expense | 500.00 |
| 5013 | Cross Country Expense | 1,000.00 |
| 5014 | Boys' Volleyball Expense | 700.00 |
| 5015 | Girls' Volleyball Expense | 1,500.00 |
| 5016 | Water Polo Expense | 600.00 |
| 5017 | Championship Playoff Expense | 0.00 |
| 5018 | Athletic Equipment Supply Expense | 5,000.00 |
| 5019 | Athletic Trophy Expense | 2,000.00 |
| 5021 | Athletic Awards Program | 500.00 |
| 5022 | Athletic Letter Expense | 2,500.00 |
| 5023 | CIF League Dues Expense | 1,500.00 |
| 5030 | Band and Music | 4,500.00 |
| 5031 | Cheerleader Expense | 685.00 |
| 5032 | Choir Expense | 7,000.00 |
| 5050 | ASB Dance Expense | 5,000.00 |
| 5054 | Spring Musical Expense | 0.00 |
| 5055 | Homecoming Dance Expense | 9,896.00 |
| 5056 | Talent Show Expense | 1,500.00 |
| 5061 | Yearbook Expense | 63,000.00 |
| 5063 | Bad Debts | 0.00 |
| 5100 | Academic Team Expense | 3,144.00 |
| 5101 | Audio Visual Expense | 1,000.00 |
| 5102 | Other Award Expense | 500.00 |
| 5103 | Armored Car Service Expense | 1,850.00 |
| 5104 | Cash Over and Short Expense | 0.00 |
| 5105 | Commencement Expense | 500.00 |
| 5106 | Bookkeeper's Office Expense | 1,250.00 |
| 5107 | Photocopy Machine Expense | 500.00 |
| 5108 | Community Service Expense | 700.00 |
| 5109 | Conference Expense | 5,000.00 |
| 5111 | Equipment and Supply Expense | 8,000.00 |
| 5112 | Miscellaneous Expense | 100.00 |
| 5113 | Form and Printing Expense | 1,000.00 |
| 5114 | Graphic Art Expense | 200.00 |
| 5115 | Homecoming Expense | 600.00 |
| 5117 | Improvement of Gym Bleacher Expense | 20,000.00 |

| Account | Account Description | Budget |
|--|------------------------------|----------------------|
| 5120 | Crew Expense | 4,000.00 |
| 5121 | Postage Expense | 250.00 |
| 5122 | Debate Team Expense | 5,000.00 |
| 5123 | Productive Advertising | 300.00 |
| 5124 | Publicity and Spirit Expense | 2,500.00 |
| 5126 | Student Activities Expense | 2,750.00 |
| 5128 | Student Government Expense | 5,200.00 |
| 5129 | Speaker Expense | 2,500.00 |
| 5130 | Student Leader Award Expense | 200.00 |
| 5132 | Substitute Expense | 400.00 |
| 5133 | Transportation Expense | 2,135.00 |
| 5910 | Student Store Purchases | 4,000.00 |
| 5912 | Student Store Change | 0.00 |
| 5913 | Student Store Taxes | 100.00 |
| 5964 | Snack Bar Expense | 4,500.00 |
| Total Estimated Expenses | | 226,360.00 |
| Estimated Ending Fund Balance | | 129,419.18 |
| Total Estimated Expenses and Fund Balance | | \$355,779.18 |
| Estimated Operating Loss for Year | | (39,069.00) |
| Summary Net Gain or (Loss) | | (\$39,069.00) |

Submitted and Approved by:

Student Club Representative: _____
Signature, Title and Date

We certify that this request has been approved by ASB or Student Council:

Club Advisor: _____
Signature, Title and Date

Principal/School Administrator: _____
Signature, Title and Date

Verified by ASB Bookkeeper: _____
Signature, Title and Date

Recorded in ASB Student Council Minutes on: _____
Date

Presented to ASB on: _____
Date